

**Chase Township Library Board  
Chase, MI  
Library Board Meeting Minutes  
December 2, 2025**

Meeting called to order at 6:35 pm.

**Present:**

- Roxanne Ware
- Bridgette Miniear
- Sarah Nyp
- Joyce Beach
- Roberta Case
- Jayme Nyp
- Sarah Chatel

Motion by Bridgette to approve agenda with addition of Grant to New Business, Sarah N seconded-passed  
Motion by Sarah N. to approve November minutes with correction for date of next Book Talk to December 3, 2025, Roberta seconded-passed  
Motion by Bridgette to approve October and November treasurer's reports, Roberta seconded-passed  
Motion by Roberta to pay November bills totaling \$669.77, Bridgette seconded-passed  
Motion by Sarah N. to pay December bills totaling \$802.49, Roberta seconded-passed.

**Director's Report:**

- Last meeting of Lunch Bunch before Thanksgiving was November 17<sup>th</sup>. In November the group wrote in journals, read, and did various projects.
- Worked on 2 boxes of books from basement and back bathroom clean out.
- Working on adding the nonfiction books in the adult fiction room to the catalog.

**Old Business:**

- Approximately 10,200 books have been cataloged for Biblionex.
- Roxanne sorted through 2 more boxes of books from basement.
- Bridgette to type up by-laws with edits for review at January meeting.

**New Business:**

- Discussed applying for West Michigan Shoreline Regional Development Commission Grant to possibly redo entry way, ramp and new windows in basement and main floor.

Motion by Bridgette to adjourn meeting, Roberta seconded-passed  
Meeting adjourned at 6:52 pm

**Next meeting Tuesday, January 6, 2026**

Respectfully submitted by Bridgette Miniear