

Chase Township Library Board
Chase, MI
Library Board Meeting Minutes
February 5, 2025

Meeting called to order at 6:30 pm.

Present:

- Roxanne Ware
- Joyce Beach
- Bridgette Minear
- Sarah Nyp
- Shana Avery
- Roberta Case

Motion by Bridgette to approve agenda with addition of Public Comment (after Payment of Claims) and Quote for Window Repair (Old Business), Shana seconded-passed

Motion by Sarah to approve January minutes, Bridgette seconded-passed

Motion by Bridgette to approve January treasurer's reports, Shana seconded-passed

Motion by Shana to pay bills totaling \$1866.61, Sarah seconded-passed

Public Comment – Presentation by Mr. Sweet, Superintendent for Reed City Schools, regarding upcoming bond proposal to improve GT Norman Elementary and the Highschool.

Director's Report:

- November: Lunch bunch worked on bulletin board and oral reports on grandparents along with other projects. January book club was postponed due to illness. State aid paperwork was completed and submitted. Roxanne worked on the card catalog and cleaning the back bathroom.

Old Business:

- Approximately 5400 books have been cataloged for Biblionex.
- Roxanne needs help with books and shelves in the basement. Hoping to get a juvenile worker to assist.
- Career Tech Center work came for January career day. This was a successful day. Sheriff Martin will be the key speaker for February.
- First half of payment for air conditioning unit and installation was paid. Waiting for installation date.
- Roxanne has been working on cleaning bathroom out. We need to have someone come look at the leaking roof in the entry way.
- Received quote to replace and trim out four windows. We will continue to try to get a few more quotes.
- Discussed 2025/2026 Library budget. Motion by Bridgette to accept amended proposed budget, Roberta seconded-passed unanimously.
- Completed Librarian review with Roxanne.

New Business:

- Meeting dates will change to the first Tuesday of each month beginning with March meeting. Starting time of meeting will remain 6:30 pm.

Motion by Bridgette to adjourn meeting, Roberta seconded-passed

Meeting adjourned at 8:09 pm

Next meeting Tuesday, March 4, 2025

Respectfully submitted by Bridgette Miniear