

**Chase Township Library Board
Chase, MI
Library Board Meeting Minutes
January 8, 2025**

Meeting called to order at 6:33 pm.

Present:

- Roxanne Ware
- Joyce Beach
- Bridgette Minear
- Sarah Nyp
- Lynda Thornbro
- Shana Avery

Motion by Bridgette to approve agenda with addition of Quote for Windows in Old Business, Shana seconded-passed

Motion by Shana to approve November 2024 minutes, Bridgette seconded-passed

Motion by Bridgette to approve November and December treasurer's reports, Shana seconded-passed

Motion by Sarah to pay bills totaling \$574.11 in December, Bridgette seconded-passed

Motion by Bridgette to pay bills totaling \$1337.52 in January, Shana seconded-passed

Director's Report:

- November: Lunch bunch did a project with veterans, gave oral reports, made fall crafts, and worked on making rockets. Roxanne worked on the card catalog and removing damaged books from shelves.
- December: Lunch bunch only met twice making winter crafts and enjoying the 1st Career Day with firefighters. Book Chat is going well and adding new members. Roxanne worked on cleaning out the back bathroom and adding books to the electronic catalog.

Old Business:

- Approximately 4900 books have been cataloged for Biblionex
- Roxanne is getting through more boxes of books from the basement.
- Fire Department came for first Career Day. It went very well.
- Half of amount due for air conditioning installation. Other half to be paid by township. Installation will happen before spring.
- Roxanne has been working on cleaning bathroom out. Having kids help her.
- Working on getting quotes for at least two of the windows that do not open. Someone came to look at them but has not gotten back with a quote.

New Business:

- Motion made by Bridgette to appoint Lynda Thornbro to the Library Board as a Trustee, Shana seconded-passed unanimously.
- Motion made by Lynda for all members to retain current positions (Joyce-President, Shana-Vice President, Bridgette-Secretary), Bridgette seconded-passed unanimously.
- Budget will be reviewed at February meeting. All members should plan to discuss projects.
- Librarian review scheduled for February meeting.

Motion by Bridgette to adjourn meeting, Shana seconded-passed

Meeting adjourned at 7:17 pm

Next meeting Wednesday, February 5, 2025

Respectfully submitted by Bridgette Miniear