

**Chase Township Library Board  
Chase, MI  
Library Board Meeting Minutes  
January 8, 2025**

Meeting called to order at 6:33 pm.

**Present:**

- Roxanne Ware
- Joyce Beach
- Bridgette Minear
- Sarah Nyp
- Lynda Thornbro
- Shana Avery

Motion by Bridgette to approve agenda with addition of Quote for Windows in Old Business, Shana seconded-passed

Motion by Shana to approve November 2024 minutes, Bridgette seconded-passed

Motion by Bridgette to approve November and December treasurer's reports, Shana seconded-passed

Motion by Sarah to pay bills totaling \$574.11 in December, Bridgette seconded-passed

Motion by Bridgette to pay bills totaling \$1337.52 in January, Shana seconded-passed

**Director's Report:**

- November: Lunch bunch did a project with veterans, gave oral reports, made fall crafts, and worked on making rockets. Roxanne worked on the card catalog and removing damaged books from shelves.
- December: Lunch bunch only met twice making winter crafts and enjoying the 1<sup>st</sup> Career Day with firefighters. Book Chat is going well and adding new members. Roxanne worked on cleaning out the back bathroom and adding books to the electronic catalog.

**Old Business:**

- Approximately 4900 books have been cataloged for Biblionex
- Roxanne is getting through more boxes of books from the basement.
- Fire Department came for first Career Day. It went very well.
- Half of amount due for air conditioning installation. Other half to be paid by township. Installation will happen before spring.
- Roxanne has been working on cleaning bathroom out. Having kids help her.
- Working on getting quotes for at least two of the windows that do not open. Someone came to look at them but has not gotten back with a quote.

**New Business:**

- Motion made by Bridgette to appoint Lynda Thornbro to the Library Board as a Trustee, Shana seconded-passed unanimously.
- Motion made by Lynda for all members to retain current positions (Joyce-President, Shana-Vice President, Bridgette-Secretary), Bridgette seconded-passed unanimously.
- Budget will be reviewed at February meeting. All members should plan to discuss projects.
- Librarian review scheduled for February meeting.

Motion by Bridgette to adjourn meeting, Shana seconded-passed

Meeting adjourned at 7:17 pm

**Next meeting Wednesday, February 5, 2025**

Respectfully submitted by Bridgette Miniear