

**Chase Township Library Board**  
**Chase, MI**  
**Library Board Meeting Minutes**  
**December 7, 2023**

Meeting called to order at 6:34 pm.

**Present:**

- Roxanne Ware
- Joyce Beach
- Bridgette Minear
- Roberta Case
- Linda Thornbro
- Shana Avery
- Sarah Nyp

Motion by Bridgette to approve agenda, Roberta seconded-passed

Motion by Linda to approve minutes, Roberta seconded-passed

Motion by Bridgette to approve treasurer's report, Roberta seconded-passed

Motion by Bridgette to pay bills totaling \$1061.11, Shana seconded-passed

**Director's Report:**

- Researched online card catalogs
- Cleaning up water – roof NOT fixed
- Motion by Shana to accept Director's Report, Bridgette seconded-passed

**Old Business:**

- Roof still leaking/Kenny Polaski & Gerber Construction to check it, getting quote on entry way roof
- Online book catalog – Roxanne is getting quotes on different programs/board will decide at January meeting which program to use.
- Sort books in basement – Roxanne went through 8 boxes, will continue to go through boxes
- Cleaning library – Sarah DuBriel to start cleaning on Fridays
- Book Sale – possibly organize basement for book sale ASAP

**New Business:**

- Introduction of potentially new trustee – Sarah Nyp.
  - Bridgette made a motion to accept her as new trustee, Shana seconded. All approved.
  - Bridgette to update contact list
- 2024 Budget Items – budget needs to be ready by end of February 2024 meeting. Will review budget at January meeting.

Motion by Bridgette to adjourn meeting, Roberta seconded-passed

Meeting adjourned at 7:42 pm

**Next meeting Thursday, January 4, 2024**

Respectfully submitted by Bridgette Miniear